

HOW TO FILL REGISTRATION FORM

Step By Step Guide

1. Create Unique USERNAME by pressing button **CREATE LOGIN**

st secure | sciencepark.unipune.ac.in/SCP-Database/Registration/ApplyOnline.html

REGISTRATION FORM
for
Events of Science Park

Welcome to the Admission System.

New to System???
CREATE LOGIN
Click above button to create your username

If you have a unique username & password
ALREADY USER
Please click the above button

IMPORTANT INSTRUCTIONS :

- * YOU HAVE TO CREATE AN ACCOUNT FOR REGISTERING VARIOUS COURSES.
- * Applying for Courses/Camps at Science Park is a 3 step procedure :
1st - Fill the Basic Form with students details
2nd - Apply for the interested course by selecting Student Name & Course Name
3rd - Proceed for the Online Payment
- * Once you have completed the above procedure, you will be able to see the Receipt on the screen. There is **NO NEED TO TAKE THE PRINTOUT OF ANY FORM or RECEIPT.**
- * If you have to take admission for other course or for second child, you can apply by using the same link (step 2) with same username & Password through **"ALREADY USER"** button & proceed for payment independently for each course. There is no need to fill the Basic Form again.
- * If you face any problems while filling of application form or making payment, RE-LOGIN to the system with the same username & Password through **"ALREADY USER"** button, where you can continue the application procedure.
- * If you get any error during admission process, please take screenshot of the screen & mail us at scpsppu@gmail.com & we will get back to you.

The Payment done for any course is NON-REFUNDABLE.
For any queries, please take help of the Reader's Manual.

2. Read the Instructions very carefully before actually entering the information in system & then start filling your Basic Information asked in the form step by step. *Enter a new password for this System.* **DO NOT GIVE YOUR GMAIL PASSWORD HERE.**

Important Instruction :

1. Please fill the information correctly.
2. Admissions are on the First come first serve basis.
3. Registrations are open till the last date or till the batch gets full.
4. Sessions will be conducted in English/Marathi/Hindi.

*** Once you fill the following information, you will be able to register your kid/s for coming Camps or Sessions

Please fill in the following form carefully and press the "Submit" button.
* marked fields are COMPULSORY
Incomplete registrations will NOT be entertained.

Details :

Your email Id *
This email Id will be your USERNAME for this system. In future, all the emails from Science Park will be sent to this email Id only.

Enter the Password *
Re-Enter the Password *

Mother's Details:

Mother's Name :
Contact No :
Email Id :
Occupation :

Father's Details :

Father's Name :
Contact No :
Email Id :
Occupation :

3. Please fill all the information correctly like Parents' details, Address & Student's details.

Details :

Your email Id *
This email id will be your **USERNAME** for this system. In future, all the emails from Science Park will be sent to this email id only.
Enter the Password *
Re-Enter the Password *

Mother's Details:

Mother's Name :
Contact No :
Email Id :
Occupation :

Father's Details :

Father's Name :
Contact No :
Email Id :
Occupation :

Your Residential Address :

* Address 1:
* Address 2:
* City :
* Pincode :

Student's Details :

Name of the Student *
Date Of Birth : * (In DD-MM-YYYY format)
Gender : * Male Female
School Name :
School Address : *
Standard Completed: *
Medium: * English Marathi

Does your child suffer from any kind of allergies, illness, disability or other Medical conditions? If yes, Please specify
Allergy Info : (If Any)

4. If you are interested to enroll your second child for the camps @ Science Park, please select "Yes". You can enter the information of your second child. **PLEASE DO NOT FILL INFORMATION OF ANY OTHER CHILD LIKE HIS/HER FRIEND or COUSIN etc.**

Allergy Info : (If Any)

If you have your own second child who is also interested to join the Science Camps or Hands on training, please furnish his/her info.

Second child interested joining the Camps? * Yes No

Name of the Student *

Date Of Birth : * (In DD-MM-YYYY format)

Gender : * Male Female

School Name :

School Address : *

Standard Completed: *

Medium: * English Marathi

Does your child suffer from any kind of allergies, illness, disability or other Medical conditions? If yes, Please specify
Allergy Info : (If Any)

Additional Details

Has the student attended Science Park course before? : Yes No


From where you got the info. about these courses? :

5. You may get some errors on forms in red color saying the entered information is wrong. Please rectify the errors. You cannot submit the form as long as you are getting the statement "The form has some Errors..." on your form.

Incomplete registrations will NOT be entertained.


The form has few errors displayed in RED color. Please fill those fields correctly.

Details :

Your email Id * 

This email id will be your **USERNAME** for this system. In future, all the emails from Science Park will be sent to this email id only.

Enter the Password *

Re-Enter the Password * Password does not match. Please re-enter the password 

Mother's Name Required **Father's Name Required**


Mother's Details: **Father's Details:**

Mother's Name :

Father's Name :

Contact No :

Contact No :

Email Id : 

Email Id :

Occupation :

Occupation :

Your Residential Address :

* Address 1:

* Address 2:

* City : City Required

* Pincode : PinCode Required

Student's Details :

Name of the Student * Student's Name Required

Date Of Birth : * (in DD-MM-YYYY format) Student's Birth Date not in Correct Format

Gender : * Male Female Student's Gender Info. Required

School Name : Student's School Name Required

6. Once you rectify all errors on you form, the form will get submitted & you will see the page with your login credentials. You will also get an email from Science Park with all the details about your username & password.


Login & Password for filling the Online Application

Dear Applicant :

Thank you for your interest in applying for Science Park Summer Camps/Training Sessions.

Your Login has now been generated. Please note down the following Username & Password which you will need to fill up the online Registration form for admission.

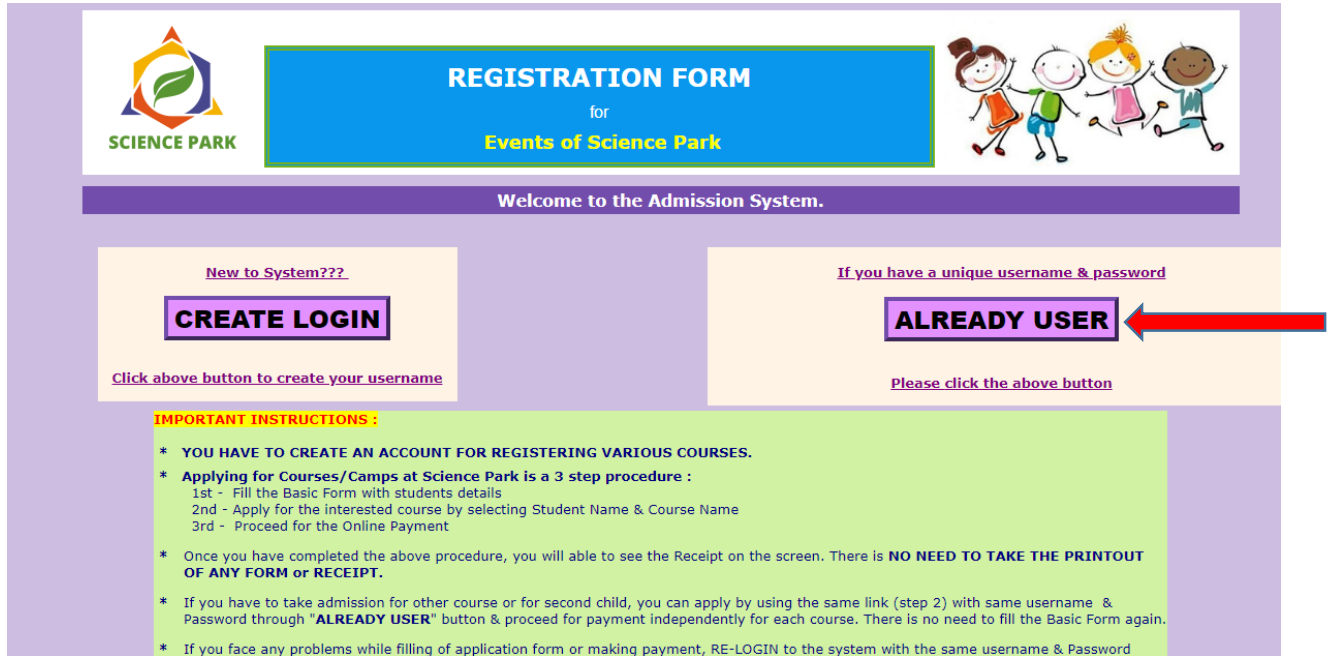
Please remember, with the given User id, you will be able to fill up the admission form **only once for each course**.
Before applying for the of Admission, make sure that the Credit/Debit Card is ready with you for online transaction.

User Name :  & Password : abcd123

Now You can fill up the form at any time but within the specified days. You can Apply for the admission by clicking the URL : [APPLY ONLINE](#)

With best wishes,
Science Park, Savitribai Phule Pune University.

6. Once you are registered user to the system, you can start accessing the system by pressing button "ALREADY USER".

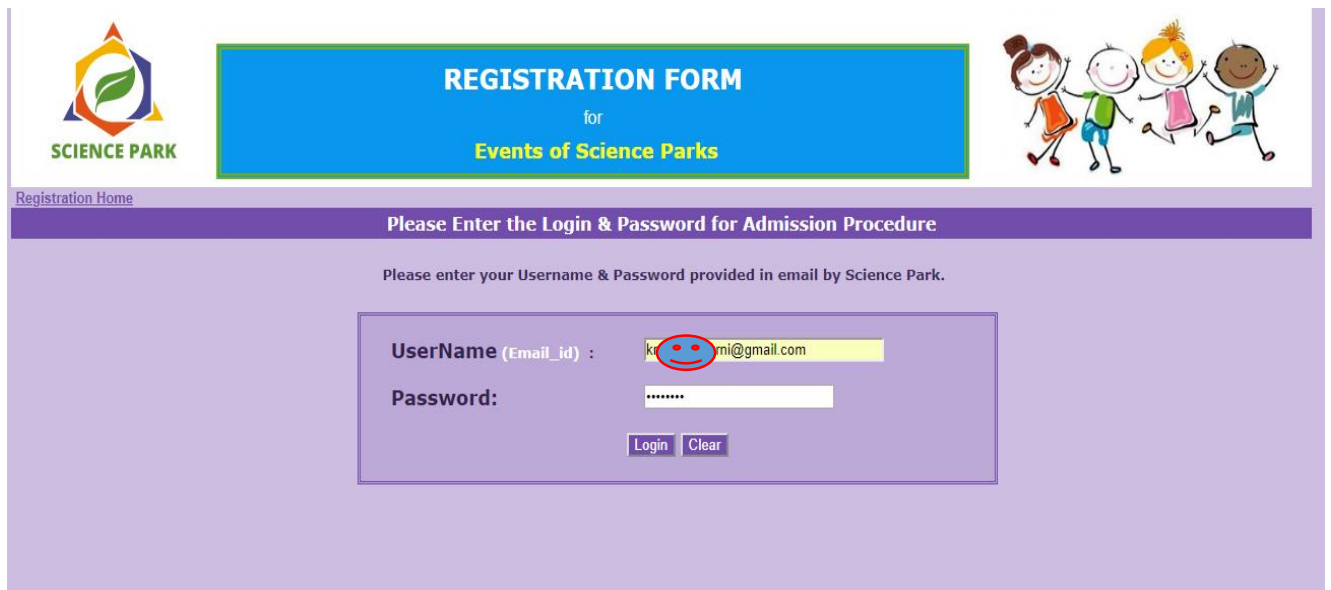


The image shows the registration form interface for Science Park. At the top left is the Science Park logo. The main header is a blue box with the text "REGISTRATION FORM for Events of Science Park". To the right is an illustration of four children. Below the header is a purple bar with the text "Welcome to the Admission System." The main content area is divided into two columns. The left column has a link "New to System???" above a purple button labeled "CREATE LOGIN". Below the button is the text "Click above button to create your username". The right column has a link "If you have a unique username & password" above a purple button labeled "ALREADY USER". A red arrow points to the "ALREADY USER" button. Below the buttons is a green box with "IMPORTANT INSTRUCTIONS :".

IMPORTANT INSTRUCTIONS :

- * YOU HAVE TO CREATE AN ACCOUNT FOR REGISTERING VARIOUS COURSES.
- * Applying for Courses/Camps at Science Park is a 3 step procedure :
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2nd - Apply for the interested course by selecting Student Name & Course Name
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- * Once you have completed the above procedure, you will able to see the Receipt on the screen. There is **NO NEED TO TAKE THE PRINTOUT OF ANY FORM or RECEIPT.**
- * If you have to take admission for other course or for second child, you can apply by using the same link (step 2) with same username & Password through "ALREADY USER" button & proceed for payment independently for each course. There is no need to fill the Basic Form again.
- * If you face any problems while filling of application form or making payment, RE-LOGIN to the system with the same username & Password

7. On Login Page, you have to enter the Username & Password.



The image shows the login page interface for Science Park. At the top left is the Science Park logo. The main header is a blue box with the text "REGISTRATION FORM for Events of Science Parks". To the right is an illustration of four children. Below the header is a purple bar with the text "Please Enter the Login & Password for Admission Procedure". Below this is the text "Please enter your Username & Password provided in email by Science Park." The main content area is a purple box containing a login form. The form has two input fields: "UserName (Email_id) :" with the value "kr...mi@gmail.com" and "Password:" with the value ".....". Below the input fields are two buttons: "Login" and "Clear".

8. After successful Login to the system, you will be redirected to your Home Page which has 3 main links. First Click on "Apply for the Course/Camp"

REGISTRATION FORM
for
Events of Science Park

Welcome to the Admission System. [SIGNOUT](#)

Please read all instructions very carefully!

1. To take to admission to any course, Click on the "Apply for the Course/Camp".
2. To see your filled Application Form, click on the "My Basic Information".
3. To check for the registered course/s, click on the "My Registered Courses".

If you have any trouble in Application Process, please click here to read [Reader's Manual](#)

- * [Apply for the Course/Camp](#)
- * [My Basic Information \(Filled Form\)](#)
- * [My Registered Courses](#)

9. Please Read all the Instructions carefully before Applying. Here you have to select the Name of Student from dropdown menu. After selecting the name of student, the Eligible Course dropdown menu will show you the list of all Eligible courses your kid can attend. Select the course name & Press the Button "Apply for the Course".

Welcome to the Admission System. [HOME](#) [SIGNOUT](#)

Please read all instructions carefully!

1. To apply for any course/s, kindly select the name of the student.
2. Now select the Course Name from "Eligible Courses" list.
3. After selecting both Name & Eligible course, click on "Apply for the Course" button where you have make the payment for the selected course.
4. Once the procedure for the selected course is completed, you can apply for another course(if you wish) by following same procedure for same student.
5. You can follow the same procedure for your second child.

If you have any trouble in Application Process, please click here to read [Reader's Manual](#)

Name of the Student :


Eligible Courses :

- Select
- Summer Science Camp (May 6th, 2019 ~ May 9th, 2019)
- Learn, play and innovate with technology (May 28th, 2019)**
- Making 3D birds using paper pulp (May 4th, 2019 ~ May 11th, 2019)

Name of the Student :

Eligible Courses :

10. Now, you will be redirected to the Payment site for making the online payment. Click on Proceed for Payment & Complete the payment procedure.




SAVITRIBAI PHULE PUNE UNIVERSITY
 सावित्रीबाई फुले पुणे विद्यापीठ
 ॥ यः क्रियावान् स पण्डितः ॥

Online Payment Process

Application No.	: 190149009	Challan No.	: 19499556285
Amount	: 1	Full Name	: Riya Kulkarni
Email ID	: k[redacted]ansondkar@gmail.com	Mobile No.	: 12345
Address Line 1	: A12, Ayz Soc	Address Line 2:	: <input type="text" value="Sadashiv Peth"/>
City	: <input type="text" value="Pune"/>	State	: <input type="text" value="Maharashtra"/>
Country	: <input type="text" value="India"/>	Zipcode	: 411038

IMP NOTES:
 Do not attempt your transaction second time if you have already attempted, please check if amount is debited from your bank account.
 If amount is debited and not updated in University website, then please mail or contact to our respective department or section.



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ABOUT SSL CERTIFICATES

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11. After successful Payment, you will get the payment Receipt from the system. You will also receive one mail from Science Park about the same. There is no need to print this receipt.

Welcome to the Admission System.

[HOME](#) [SIGNOUT](#)

We have received your Payment. Your admission to the following Course has now been confirmed.

[Course Name : Learn, play and innovate with technology (May 28th, 2019)]

PAYMENT RECEIPT

Transaction Id :	8a91ff13781f10b2ef91
Transaction Date & Time :	2019-04-03 11:51:29
Payment ID :	8252623533
Challan No. :	19499556285
Full Name :	Riya Kulkarni
Mobile No. :	12345
Payment Amount (INR) :	1.00
Transaction Status :	OK-Request Successful

[There is no need to PRINT this Receipt.]

From here, you can go to HOME page and Apply for another course using same procedure.

12. To see the list of your Registered Courses whose payments have been received at our end, click on the "My registered course".

Welcome to the Admission System. SIGNOUT

Please read all instructions very carefully!

1. To take to admission to any course, Click on the "Apply for the Course/Camp".
2. To see your filled Application Form, click on the "My Basic Information".
3. To check for the registered course/s, click on the "My Registered Courses".

If you have any trouble in Application Process, please click here to read [Reader's Manual](#)

- * [Apply for the Course/Camp](#)
- * [My Basic Information \(Filled Form\)](#)
- * [My Registered Courses](#) ←

13. On the link, you will see the list of all registered courses.

HOME Welcome to the Admission System. SIGNOUT

You have taken the admissions for the following Courses :

Student Name	Course Name	Course Date	Fees Paid
Aarush Kulkarni	Summer Science Camp	May 3rd, 2019	1.00
Riya Kulkarni	Learn, play and innovate with technology	May 28th, 2019	1.00